



Texas Tech University Health Sciences Center  
Finance & Administration

## Encumbrance Detail

Texas Tech University Health Sciences Center  
Encumbrance Detail

Encumbrance Number: **EH005696**

Enc Status: **Open** Vendor: **R10360104 - iMedx Inc** *If check no is shown as [Recur](#) select the hyperlink for associated checks.*

Item	Seq	Document	Doc Ref	Inv Cancel	Check No	Ck Cancel	Vendor Inv	Description	Trans Date	Fund	Orgn	Acct	Prog	Amount
0	20	EH005696	TB039463					Establish Encumbrance	09-30-2009	134005	544931	729903	40	5,000.00
		<a href="#">IA100275</a>			<a href="#">66046116</a>		22705	iMedx Inc	09-30-2009	134005	544931	729903	40	(12.60)
		<a href="#">IF101298</a>			<a href="#">66050987</a>		22998	iMedx Inc	11-17-2009	134005	544931	729903	40	(194.10)
		<a href="#">IA101135</a>			<a href="#">66054151</a>		23268	iMedx Inc	12-15-2009	134005	544931	729903	40	(62.50)
		<a href="#">IJ102624</a>			<a href="#">66057816</a>		23547	iMedx Inc	01-20-2010	134005	544931	729903	40	(28.70)
		<a href="#">IE101901</a>			<a href="#">66060459</a>		23771	iMedx Inc	02-16-2010	134005	544931	729903	40	(139.30)
		<a href="#">IE102222</a>			<a href="#">66063481</a>		24087	iMedx Inc	03-09-2010	134005	544931	729903	40	(152.10)
		<a href="#">IH102550</a>			<a href="#">66067281</a>		24344	iMedx Inc	04-13-2010	134005	544931	729903	40	(113.10)
		<a href="#">IE103008</a>			<a href="#">66068879</a>		24355	iMedx Inc	04-28-2010	134005	544931	729903	40	(26.00)
		<a href="#">IJ105325</a>			<a href="#">66069500</a>		24597	iMedx Inc	04-30-2010	134005	544931	729903	40	(236.70)
		<a href="#">IH103427</a>			<a href="#">66073113</a>		24839	iMedx Inc	06-14-2010	134005	544931	729903	40	(118.80)
		<a href="#">IJ106832</a>			<a href="#">66076813</a>		25090	iMedx Inc	07-21-2010	134005	544931	729903	40	(100.40)
		<a href="#">IF107267</a>			<a href="#">66080358</a>		25363	iMedx Inc	08-25-2010	134005	544931	729903	40	(236.90)
		<a href="#">IE110020</a>			<a href="#">10063922</a>		25627	iMedx Inc	09-17-2010	134005	544931	729903	40	(240.90)
<b>Sequence: 20</b>													<b>3,337.90</b>	

### Business Purpose

The purpose of this report is to provide detailed information relating to a specific encumbrance. For each item and sequence combination, this report will list all transactions that have increased or decreased the encumbered amount. These transactions could include the initial encumbrance, modifications, liquidations, invoices and checks. It is important to know that this report is based on the encumbrance ledger. The encumbrance ledger only tracks documents that affect the encumbrance amount to the point it reaches \$0.00. This report will not document any transactions paid against an encumbrance with an outstanding amount of \$0.00. If you need to know exactly how much has paid against an encumbrance, please review the Operating Ledger Transactions by Encumbrance report located in the Encumbrances, Invoices, and Checks folder.



## Texas Tech University Health Sciences Center *Finance & Administration*

### Report Path

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This report can be located at HSC Finance > Encumbrances, Invoices, and Checks > Encumbrance Detail.

### Available Parameters

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**\*Encumbrance Number**

### Report Grouping and Sorting

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This report is grouped by encumbrance item and encumbrance sequence number.

### Report Field Definitions

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Definitions for the report fields can be located at

[http://www.fiscal.ttuhscc.edu/financereporting/collateral/Finance\\_Reporting\\_Terms.pdf](http://www.fiscal.ttuhscc.edu/financereporting/collateral/Finance_Reporting_Terms.pdf).

Encumbrance Item

Encumbrance Sequence

Document

Document Reference

Invoice Cancelled Date

Check Number

Vendor Invoice

Document Description

Transaction Date

Fund

Organization

Account

Program

Amount



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### Drill Thru Reports

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A drill thru is a link within a document that opens a new report with similar or more detailed information.

The Invoice – Check Detail report will open if you select a hyperlinked invoice document number in the Document field.

**Texas Tech University Health Sciences Center**  
**Invoice - Check Detail**

**\*Invoice: IA100275**

**Invoice**

Inv	Origin	Inv Date	Inv Cancel Date	Recur	Net Inv Amount
IA100275	Banner	10/05/09	N/A	N	25.20

Vendor Inv	Vendor ID	Vendor	Addr Type	Street	City	State	Zip
22705	R10360104	iMedx Inc	AP	4 Corporate Dr Ste 380	Shelton	CT	06484-6266

**Invoice Checks**

Check No	Bank	Ck Type	Ck Date	Ck Cancel Date	Inv Amount	Net Inv Amount
<a href="#">66046116</a>	66	B	10/07/09	N/A	25.20	25.20
<b>Invoice: IA100275</b>						<b>25.20</b>



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You can drill thru to the Check – Invoice Detail by selecting either the check number from the Encumbrance Detail's Check No field or from the Check No field on the Invoice – Check Detail report.

### Texas Tech University Health Sciences Center Check - Invoice Detail

\*Check: **66046116**

#### Check

Check No	Ck Date	Ck Cancel Date	Bank	Ck Amount
66046116	10/07/09	N/A	66	25.20

#### Check Invoices

Inv	Enc	Origin	Inv Date	Inv Cancel	Inv Cancel Date	Mult Inv	Recur	Net Inv Amt
<a href="#">IA100275</a>	<a href="#">EH005696</a>	Banner	10/05/09	N	N/A	N	N	25.20
<b>Check: 66046116</b>								<b>25.20</b>

The two drill thru reports on the Check – Invoice Detail will take you back to the Invoice – Check Detail by selecting the Invoice field or to the Encumbrance Detail report by selecting the hyperlinked encumbrance number.